

TITLE: Board Certified Behavior Analyst (BCBA)

LOCATION: Local Clinic and Surrounding Home Services Area

RELATIONSHIP: This position reports to assigned Lead BCBA and/or the local Clinical Director. This position supervises assigned RBTs.

Hours:

Full Time: 30-40 total hours per week, of which 28 should be billable

Part Time: as agreed upon at time of hire

Our BCBA's directly contribute to our mission of making autism services personal by overseeing the quality and implementation of clinical programming to their assigned clients. This team member will also build relationships with the clients and their local community to bring positive awareness to our business and the ASD community.

SPECIFIC RESPONSIBILITIES:

- Assess levels of functioning through specific standardized assessments as well as Functional Behavioral Assessments and Functional Analyses
- Develop meaningful and detailed assessments, treatment goals and programming to address the needs of each client
- Provide coaching and mentoring to staff while overseeing implementation of programs with clients
- Develop and monitor data collection for all programs being run
- Conduct Parent Training on specific treatment goals that are meaningful to the family
- Respond to parental concerns regarding programming and/or staffing issues by investigating, gathering information and reporting to the Clinical Director for resolution
- Assist in identification of best staffing for authorized services for client needs
- Communicate with the Clinical Director on a regular basis and through various scheduled meetings
- Provide a weekly update email to the team, including the Clinical Director
- Ensure that there are regular treatment integrity checks for all programming
- Adhere to the relevant CPT codes
- Provide training internally to staff on the policies and procedures of HHF
- Provide training both internally and externally on clinical topics
- All other duties assigned

Skills and Competencies:

- Passion for making a difference in the lives of our clients.
- Valid BCBA Certification Required.
- Valid State appropriate license is required (PA=LBS, NY=LBA).
- 2+ years in the field of ABA (experience as an RBT or similar role will count for newly certified BCBA's).
- Strong verbal and written communication skills for speaking with Clients' families and Session Notes.
- Confident communication skills for interactions with family members and caregivers of the client.
- Must pass internal competency within 90 days of hire.

Personality: A successful Team Member will be...

- Detail-oriented & highly organized
- Communicative & collaborative
- Committed to purposeful care
- Ambition to grow with the company

The performance evaluation is conducted by the Clinical Director.

About Helping Hands Family:

Helping Hands Family ("HHF") is an organization that provides Applied Behavior Analysis (ABA) services for individuals with Autism Spectrum Disorder (ASD). Our supportive, inclusive culture helps every individual reach their highest potential.

Helping Hands Family is dedicated to a supportive, inclusive culture. From growing our team to the client treatment plans, we have committed to celebrating differences and helping everyone reach their highest potential. HHF is an equal opportunity employer and does not discriminate against any employee or applicant for employment based on race, color, religion, national origin, age, gender, sex, ancestry, citizenship status, mental or physical disability, genetic information, sexual orientation, veteran status, or military status.